

Post Arrival Support Visit # – Group

Date of Support Visit	
Who on call	<i>Names and orgs on call</i>
Group Name	
Lead Sponsor (name and org)	
Project Lead & Key Group Members	
Name of family	
Case number	
Date of arrival	
PRA name	
<i>Name of family member</i>	<i>Age</i>
<i>Name of family member</i>	<i>Age</i>
<i>Name of family member</i>	<i>Age</i>
<i>Name of family member</i>	<i>Age</i>
<i>Name of family member</i>	<i>Age</i>

Introduction	<ul style="list-style-type: none"> • Thank you, introduce self, role, introduce those on call • Explain purpose and next steps following call 	•
General Overview		
How was arrival? Did it go to plan?		
How does it feel like the family are doing?		
How are your Group? Any issues? <i>Prompts: is support evenly distributed? Enough capacity? Any concerns?</i>		
Sponsor Obligations		
Benefits <i>Prompt: Assistance with budgeting offered? Initial cash payment given? Additional Funds being made available? DHP claimed? Council Tax reduction applied?</i>	<input type="checkbox"/> Registered <input type="checkbox"/> Receiving	<i>Insert score</i>
Health care (Doctor, Dentist, Optician registration)	<input type="checkbox"/> Registered - Doctor	<i>Insert score</i>

<p><i>Prompt: remind on interpreters for Doctors, vouchers for opticians)</i></p> <p><i>If LA on call, reminder for CCG/Health Board to claim funding</i></p>		
<p>Education</p> <p><i>Prompt: are family taking children to school unaccompanied, school communicating through Group/family? Accessing free school meals etc</i></p> <p><i>If LA on call – reminder to claim education funding</i></p>	<input type="checkbox"/> Registered	<i>Insert score</i>
<p>ESOL</p> <p><i>Prompt: Have classes started? Level established? Attending 8 hours?</i></p> <p><i>Reminder of claiming £850 p/adult through LA</i></p>	<input type="checkbox"/> Registered – Adult 1 <input type="checkbox"/> Registered – Adult 2 <input type="checkbox"/> Registered – Adult 3	<i>Insert score</i>
<p>Employment and Volunteering</p> <p><i>Prompt: any discussion regarding future ambition around employment/volunteering?</i></p>		<i>Insert score</i>
<p>Housing</p> <p><i>Prompt: Tenancy in family name? utilities set up in their name or plan to do so? Are family happy with housing? Plans after 2 years thought about?</i></p>		<i>Insert score</i>
<p>Settling in</p> <p><i>Prompt: Are family in contact with anyone outside of Group? What goals are family working toward?</i></p>		<i>Insert score</i>
<p>Any issues/questions at this stage?</p>		

<p><i>Prompt: invite questions/clarity from other attendees</i></p>		
<p>Next steps</p>	<p><i>Record here any follow ups promised, or resources/contact information to send and who will do this</i></p>	